

CONSTRUCTION FIELD DIRECTIVE

PROJECT:
(name, location)

Contractor:

A/E#:

Field Directive #

Owner: **MONTANA DEPARTMENT OF ADMINISTRATION
ARCHITECTURE AND ENGINEERING DIVISION
1520 EAST SIXTH AVENUE
HELENA MT 59620**

Architect:

In order to expedite the Work and avoid or minimize delays in the Work which may affect Contract Sum or Contract Time, the Contractor is directed to proceed as described below. Proceed with this Work promptly. Costs for the Work involved and change in Contract Time (if any) will be included in a subsequent Change Order.

Description:

Attachments:

(insert listing of documents that support description)

The following is based on information provided by the Contractor:

☐ Fixed

☐ Estimated

☐ Not to Exceed

}

Change in Contract Sum
of \$ _____

☐ Fixed

☐ Estimated

☐ Maximum

}

Change in Contract Time
of _____ Days

ISSUED BY OWNER'S REP: _____ BY: _____ DATE: _____

ACCEPTED BY CONTRACTOR: _____ BY: _____ DATE: _____
